

Huntington Hills Civic Association (HHCA)

Architectural Control Committee (ACC) FAQ

1. What is the purpose of the Architectural Control Committee (ACC)?

The ACC is responsible for maintaining the aesthetic integrity and property values of Huntington Hills by reviewing and approving exterior modifications and additions to properties within the community.

2. What types of projects require ACC approval?

ACC approval is required for most exterior modifications, including:

- Attachments to Existing Structure
- New Detached Accessory Structures
- In-kind Structure Replacements
- Fences
- Decks
- Driveway
- Other Property Enhancements

3. How do I submit a request for ACC approval?

Send request to ACC members with the option to complete the HHCA Architectural Submittal Checklist, that includes detailed information about your proposed project, materials, and plans. Submit the completed checklist and any additional documents to the ACC for review.

4. Where can I find the HHCA Architectural Submittal Checklist?

The checklist is available on the HHCA website under the "Documents" section. Make sure to download the latest version to ensure you have all the required fields and information.

5. What information is required in the submittal checklist?

The checklist requires:

- Detailed description of the project
- Materials to be used
- Project plans or sketches
- Expected start and completion dates
- Any other relevant details

6. How long does it take to get a decision from the ACC?

The ACC typically reviews requests within 10 days. It's advisable to submit your request well in advance of your planned start date to allow time for any additional information or clarifications.

7. Can I start my project before receiving ACC approval?

No, starting a project without prior ACC approval can result in alterations to bring the project into compliance with HHCA guidelines.

Also, projects requiring ACC approval will likely need Violet Twp. Zoning and /or Building Department approval, and Violet Township requires Home Owner Association (HOA) approval as a condition of their approval (reference Violet Twp. Building Department application form).

Always wait for official approval before beginning any work.

8. What if I notice a project that does not have ACC approval?

If you notice an unapproved project, report it to the HHCA Corresponding Secretary or any member of the HHCA Board. The board will investigate and take appropriate action to ensure compliance with community guidelines.

9. Where can I find more information about ACC guidelines and procedures?

Detailed information about ACC guidelines and procedures is available in the HHCA Architectural Guidelines document on the HHCA website. You can also contact the ACC directly with any specific questions or concerns.